# Rahul Joe Savio Thomas

**Personal Address:**

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## **OBJECTIVE**

Seeking to make a difference to the underprivileged and marginalized in society by using my knowledge, skills and abilities for their upliftment and to add great value to every organization I work with.

## **PROFESSIONAL EXPERIENCE**

#### SAHAARA CHARITABLE SOCIETY, Mumbai

**January 2012 to Present**

#### Since I have joined the organization, I have grown in my responsibilities and work profile over the years.

#### GATEWAY MINISTRIES INTERNATIONAL, Mumbai

#### Trainer and Administrator

**May 2008 to December 2012**

* Conducting training programmes appropriate to the skills needed.
* Planning and implementation of Adventure based Outdoor training in Nilgiris for young Adults.
* Ensuring the learning environment and resources support learner needs.
* Delivering training programmes in both a formal (e.g. a classroom) or informal (e.g. outdoor) setting.
* Liaising with partners (e.g. external course providers) to fulfill the skills needs of an organisation.
* Leading and Mentoring a team of young adults and teenagers.
* Handling and coordinating day-to-day administrative activities and ensuring smooth operation of the office.
* Designing all promotional material i.e. brochures, flyers, leaflets, invites, website banners, etc.
* Planning, preparing and hosting various events throughout the year.

#### CONVERGYS INDIA SERVICES LIMITED, Mumbai-Thane

#### Customer Care Officer

#### July 2006 to June 2007

* Worked for a process called MAC (Mobile Activation Centre).
* Handled incoming calls from customers and dealers of Optus Telecommunications, Australia.

*Accomplishments:*

* Within a period of 5 months on the basis of merit, I was transferred into a more advanced process to deal with Business Customers in a department called MBA (Mobile Business Activations).

**MAKING A DIFFERENCE (M.A.D.)**

**Co-founder**

**July 2004 to October 2004**

* Started an organisation - “Making a Difference” (M.A.D.) - under the guidance of Mr. Arnab Mukherjee, Director, CEO and co-founder of Prana PR agency.

**EDUCATION**

Mentoring & Training Course

Antioch Training Centre, 2007-08

Underwent an informal 9 months course under my church in character development and improving interpersonal skills.

Bachelors of Mass Media

Vivekanand Education Society, 2006

Secured First Class with Distinction

###### H.S.C (Science)

###### St. John the Baptist Junior College, Thane, 2003

Secured Second Class

S.S.C. examination

St. John the Baptist High School, Thane, 2001

Secured First Class

**COMPUTING KNOWLEDGE**

MS Office, Adobe Photoshop and Corel Draw, Basics in Video & Sound Editing software’s, Net Savvy.

**PERSONAL DETAILS**

**Date of Birth:**

22nd October 1985

**Marital Status:**

Married

**Interests:**

Listening to music, singing and composing songs, playing the guitar, reading spiritual books, trekking, enjoy interacting with people.

**Languages Known:**

English, Hindi, Marathi

**REFERENCES**

Available upon request